

## **Welcome to the Lewis County Branch of AAUW!**



Since the establishment of the Lewis County Branch AAUW in 1923, we have been an active and vital organization of women who support and encourage education for women of all ages.

This handbook of information was created to provide background information of the history of AAUW, the history of our branch, a definition of various acronyms that are used at meetings, and a source of information regarding our activities and by-laws. We hope that this information will be of benefit to our new members and to established members as well.

What is LAF? What in the world is EYH? What are we talking about when EF is mentioned? In a world of acronyms, long-time members take some for granted, not realizing that those might be a mystery to someone else.

How does our branch create funds to support our scholarships? What are the by-laws of our organization? What is Lunafest and where do the revenues go? Can you find us on social media? For some of us, the question might be: What is social media?

It is the intention of this handbook to answer some of those questions that seem to pop up at meetings. You will be able to read about the history of AAUW (which goes back to its inception in 1881), the history of our Lewis County Branch, and about the goals and accomplishments of our group over the past 95 years. There have been wonderful accomplishments in the past and there will be further successes in the future!

The handbook will be updated periodically. Keep this handbook for reference and information. Please refer to your directory for pertinent information for the membership year.

## **American Association of University Women**

AAUW is the largest and oldest national organization working for the advancement of women and education. Founded in Boston in 1881 by 17 alumnae of eight colleges, the Association was envisioned as a network of college graduates working to open the doors of higher education to women. Today, there are more than 150,000 members in every state, the District of Columbia, Puerto Rico, Guam, and the Virgin Islands.

AAUW members utilize their education to have a positive impact on society at the national, state and local levels. The Association's national issues emerge from the concerns of the members. These issues are nationwide in scope yet broad and flexible enough to allow each community to address them according to need and interest. Each branch can continuously offer its input toward the choice of new issues.

AAUW promotes equity for women, education and self-development over the life span, and positive societal change.

The AAUW Educational Foundation provides funds to advance education, research and self-development for women and to foster equity and positive societal change.

The AAUW Legal Advocacy Fund provides funding and a support system for women seeking judicial redress for sex discrimination.

In principle and in practice, AAUW seeks the support of a diverse membership. There shall be no barriers to full participation on the basis of gender, race, creed, age, sexual orientation, national origin or disability.

The Lewis County Branch of AAUW was organized in February 1923. It has been actively promoting educational causes for women and girls, locally and nationally, since that time.

## **Educational Funding and Awards – EF**

AAUW has a long and distinguished history of advancing educational and professional opportunities for women in the United States and around the globe.

One of the world's largest sources of funding for graduate women, AAUW is providing more than \$3.7 million in funding for fellowships and grants to 250 outstanding women and nonprofit organizations. Due to the longstanding, generous contributions of AAUW members, a broader community of women continues to gain access to educational and economic opportunities – breaking through barriers so that all women have a fair chance.

## **Legal Advocacy Fund – LAF**

The Legal Advocacy Fund (LAF) works to challenge sex discrimination in higher education and the workplace. Our resources range from community outreach programs to backing of major causes.

Sex discrimination today takes a variety of forms: unfair pay, pregnancy discrimination, sexual harassment, sexual assault, and violations of Title IX of the Education Amendments of 1972 can affect both women and men. LAF addresses these barriers by informing people of their rights and using the legal system to seek justice and change.

For further information on these funds, go to the AAUW National website: [aauw.org](http://aauw.org)

## **A Brief History of the Lewis County Branch AAUW**

On February 3, 1923, nine charter members joined AAUW. Dues for full membership were \$3. Eleven additional women joined on April 6, 1923. Dorothy Dysart, a long-time active member, joined. She said that she would have also been a charter member, but she was busy having a baby earlier that winter. The category of Associate Member was in place at that time, but that membership category stopped later on in the century. Our early history would have been much less rich without the contributions of these associate members.

That decade included yearbooks (we now call them directories), programs, social meetings, a festival, the first loan to a college girl, a rummage sale, a creative reading group, bridge parties for the high school teachers in the area, public lectures, and a variety of program topics ranging from "China" to "A Woman's Guide to Changing Civilization." Looking at the photos of these first two decades we can see a group of friends having a good time together but still very aware of the state that the world was in those last years of the 1930's.

The 1940's were a period of rapid, dramatic change. The war years presented challenges to the membership. In 1940-41 the branch membership was 58 members. There was a small choral music study group. Three members attended the state convention in Wenatchee. The branch was still giving loans to college girls. In the fall the branch membership numbered 71. The membership provided gifts of candy, cookies and cigarettes for the soldiers. The state public chairman asked for a detailed report as to what the members were doing for the war effort. It was suggested by the national president that a draft for women be endorsed if it should be necessary. The dues were raised to \$4.00. In the spring of 1950 the Lewis County Branch hosted the AAUW state convention with activities split between the Lewis and Clark Hotel and the St. Helens Hotel.

In the membership year of 1950-51 the branch had 76 members. We were still holding rummage sales to raise funds. Scholarship loans were still being given out. Fundraising involved "Friendship Baskets." Kate Gregg joined the branch in 1952 when she moved back to the area. Yardage was given to the Girls Training School, later becoming Maple Lane. Used clothing was collected and sent to Korea. UNICEF Christmas cards were sold. The branch sponsored a production of the opera "Faust" which was given at the R. E. Bennett Auditorium. In 1954 the scholarship to Centralia College was formed, and later named the Kate Gregg Scholarship to honor our deceased member. Meetings were held in homes at that time. Annual dues were now \$7.00

Study groups were popular in the 1960's. "Revolution in Modern China" was the title of one group. Another group studied Africa. At the same time a third group pursued "Science, a Creative Discipline." More study groups were "Politics of Education" and "This Beleaguered Earth." Other groups during that decade were "Testing Values in a Changing Society" and "The Growing Gap Between the Rich and the Poor." The members' sense of fun as well as serious involvement in the issues of the day should inspire us to continue to be involved in the present issues of today.

In the 1970's the dues had risen to \$16.00. A book sale in combination with Timberland Library was held. There was a "Plants Plus Fair" at the Lewis County Mall. Books were included in the "Plus" category. Then the dues went to \$20. The group went on a tour of the governor's mansion led by Mrs. Marion Reid, the sister of Governor Dixie Lee Ray. A rummage sale, called "Golden Junk" was held. The group had one branch meeting at The Evergreen State College with former Governor Dan Evans as the speaker. Jan Leth started a Gourmet Group.

During the decade of the 80's the Dysart Quilt was created from fabric from the Dysart home and eventually raffled off with proceeds going

to the scholarship fund. One of our own branch members won the quilt! Local issues such as the beginning of the Twin City Transit were discussed. Dues had risen to \$23. Study groups were continuing strongly. The book sale was an annual fundraiser. Local artist Hank Claycamp created ornaments from St. Helens ash, and they were sold as another fundraiser. The huge project of creating the Language Bank Directory was begun. The book group started in 1985, and continues today. The book sale netted \$900 in 1986. The scrapbook project was begun.

During the decades of the 90's and 20's our group has grown and ebbed and grown again. Expanding Your Horizons was added as an annual event for the middle school-aged girls of Lewis County. Lunafest was just recently introduced to the community, with proceeds going to a local charity and to the treasury of our branch. We have continued to support the Kate Gregg Centralia College Scholarship, as well as Women Supporting Women's Scholarships. The Annual Book Sale is a widely anticipated activity by the community. We changed our meeting place from the Centralia Timberland Library to The Gathering Place at Stillwaters because of time constraints. Dues have continued their upward trend to a current \$79 per year. We are certainly a vital and visible group with the activities we sponsor and support. The group has a variety of interest groups, including reading, art, discussion and travel. As we continue to grow, we are often reminded of the strong and vital women who started our branch, and we hope that we can continue to honor their legacy in the future.

### **American Association of University Women**

Web site: [aauw.org](http://aauw.org)

Branch Code: WA 9018

District: Southwest

### **Washington State AAUW Web Site**

[aauw-wa.aauw.net](http://aauw-wa.aauw.net)

Password for member center (protected pages)

Evergreen

### **Lewis County Branch Web Site**

[Lewiscounty-wa.aauw.net](http://Lewiscounty-wa.aauw.net)

Password for members only (protected pages)

Lcaauw

## Lewis County AAUW Presidents

1923-24	Zella McMicken	1968-69	Harriet Dooly
1924-25	Alice Hamm	1969-70	Shirlie Verley
1925-26	Edith Balsom	1970-71	Kay Odegaard
1926-27	Katherine Carlberg	1971-72	Priscilla Tiller
1927-28	Ione Young	1972-73	Tove Webster
1928-29	Grace Markham	1973-74	Kay Nesset
1929-30	Esther Flagg	1974-75	Sandy Godsey
1930-31	Gwendolyn Jahnke	1975-76	Shirley Waugh
1931-32	Mildred Sears	1976-77	Alice Merry
1932-33	Mabel Williams	1977-78	Jan Leth
1933-34	Daisy Sweet	1978-79	S. Winningham
1934-35	Margaret Staeger(Wood)	1979-80	Luana Graves
1935-36	Madeline Galvin	1980-82	Liz Romer
1936-37	Elsie Lewis	1982-84	Anna Barrett
1937-38	Constance Deichman	1984-86	Tove Webster
1938-39	Cora Harms	1986-88	Kristi Nelson
1939-40	Bertha White	1988-90	Luana Graves
1940-41	Doris Roeder	1990-91	Priscilla Tiller
1941-42	Dorothy Dysart	1991-93	Barbara Calkins
1942-43	Anne Caldwell	1993-95	Claudia Johnson
1943-44	Katherine Kemp	1995-97	Sue Verley
1944-45	Edith Pascoe	1997-99	Nancy Leventon
1945-46	Minnie Lingreen	1999-01	Karen McInturff
1946-47	Beth McKay	2001-03	Kristi Nelson
1947-48	Lucille Scates	2003-05	Donna Loucks
1948-49	Lorraine Henricksen	2005-07	Jan Snider
1949-50	Orena Armstrong	2007-09	Joy Carter/Lois Riehl-Eberle
1950-51	Lois Nordquist	2009-11	Nancy Leventon
1951-52	Shirley Kreutz	2011-12	Priscilla Tiller
1952-53	Gertrude Putman	2012-13	Priscilla Tiller/ Phyllis Rice
1953-54	Jean Smith	2013-14	Phyllis Rice
1954-55	Peggy Cunningham	2014-15	Nancy Leventon
1955-56	Frances Giffey	2015-16	LaDona Martin-Frost
1956-57	Jan Nelson	2016-19	Kerry Serl
1957-58	Henrietta Rhodes		
1958-59	Louise Faithful		
1959-60	Elsie Gleason		
1960-61	Charline Loftesness		
1961-62	Louise Guenther		
1962-63	Janet Joyce		
1963-64	Pearl Winterfield		
1964-65	Mary Anne Taylor		
1965-68	Ann Trout Blinks		

## Branch Planning Calendar

(July 1 through June 30)

### July

Board meets to review fall activities  
Program Chairs establish schedule for coming year  
Directory information collected

### August

Directory published (materials deadline August 1)  
Expanding Your Horizons (EYH) group meets

### September

First meeting of the new year; directories distributed  
Proposed budget presented to membership  
LunaFest Commitment

### October

Budget adopted at regular meeting  
Expanding Your Horizons conference held

### November

Scholarship applications are available

### December

Holiday Banquet

### January

Annual book sale preparations begin

### February

Scholarship applications due

### March

Used book sale late March/early April  
Scholarship recipients announced  
Nominations for officers announced  
Announcement for biennial state business meeting made

### April

Election of officers  
Washington State convention or biennial meeting

### May

Dues collected for coming year, deadline is June 1st  
Book Group reading list established

### June

Early Morning Discussion group chooses topic for next year  
Summer activities newsletter sent

## Dr. Kate Gregg

Kate Leila Gregg was born in 1883 to a large family who lived south of Chehalis, Washington. Kate was the family's first daughter. She didn't have a particularly happy childhood. She found escape in books and became an avid reader. As her siblings were born, she was given the privilege of naming them, and she tended to name them after characters in the books she was reading at the time. Her sister was Hester Amelia (from *The Scarlet Letter*). Another sister, Dorothy, was a piano teacher in our area and one of her students was our late member Alice Forth.

Kate graduated from Lewiston Idaho State Normal School and began her teaching career as a country school teacher on the Nez Perce Indian reservation at Slickpoo, Idaho.

Continuing her education, she attained her bachelor's degree in 1908 at The University of Washington. She had the honor of delivering the class prophecy at the graduation ceremonies. She earned her master's degree at Yale University in 1915, taught for a year at the University of Idaho, and then returned to the University of Washington to pursue her doctorate. That degree was awarded in June, 1916. For the next four years she taught English at the University of Washington. While there she began a lifelong association with the American Association of University Women. After two years as a professor in Elmira, New York, she joined the faculty of Lindenwood College, now Lindenwood University, in St. Charles, Missouri in 1924, where she was on the faculty for 22 years, retiring in 1946. The honorary societies she belonged to were Phi Beta Kappa, Pi Lambda Theta and Delta Kappa Gamma.

While Kate was gaining a reputation as an academic, her younger brother Vean rose to stardom with the Cleveland Naps, now the Indians, and the Boston Red Sox, for whom he pitched in the World Series in 1915 and 1916.

One summer vacation during World War II, she took time out of her research to devote her time to "war work" at the St. Louis Ordnance Plant in Missouri. She was on the War Price and Rationing board for St. Charles County. She also knitted sweaters for the "boys" in service. At some point during the war she returned to the Northwest and worked on the Boeing assembly line. Many people thought that was very strange because she was so much of an intellectual and so creative, but she said that she enjoyed doing it for the war effort.

She never married, and was quite happy with her life as a single woman.

She then retired to Chehalis after the war. However, she did not have a "retiring personality." She was exciting, vibrant, friendly, thoughtful and a supreme intellectual. She was a slender lady, with graying hair, and always nicely dressed. She was an avid gardener, reader, activist, but not much of a housekeeper! She became a vital force in any group with which she was associated. She made an impression on everyone. She was so smart, that few people dared argue with her!

She was a member of the Westminster Presbyterian Church in Chehalis. When there was a congregational meeting to discuss a remodeling project, there was the usual bickering that there always is as to how things should be done. She got up in the meeting and spread out her arms, saying, "I see a red carpet spreading from here to here! I'll make applesauce until there is enough money to pay for it." She started the ball rolling on the fund raising, proceeded to make applesauce to raise funds, and eventually there was a red carpet where she had indicated one should be.

There was a movement underway by the city fathers of Chehalis to remove the rose garden between the city hall building and the library building and make the area into a parking lot. The City Council meeting was attended by the “rose activists” in the community. She made a wonderful speech to the council and made them laugh so hard, that they gave up on any plan to pave the rose garden over, and let the activists have their way. Mr. Sonneman was the mayor at the time. He said anyone who could make him laugh that much deserved to get what she wanted. In recent years the rose garden was usurped by the new Vernetta Smith Timberland Library building. The roses have been transplanted to different spots in the city.

She joined the Lewis County Branch of AAUW sometime in 1949. In 1950-51 she was named as chairman of the Creative Arts Study Program. They met each Sunday afternoon from 2 to 4 with Sidney Eaton, a former Chehalis art teacher. The subsequent year she presented a Creative Arts program to the branch meeting.

On November 8, 1952, a book signing party was held at the Gabel & Gabel Bookstore in Chehalis. This event was hosted by The St. Helens Club and The Daughters of the Pioneers.

On November 12, 1952, an autograph party was held for her at Pippins Book Shop in Centralia honoring her on the publication of her book, *The Road to Santa Fe*, published by the University of New Mexico Press. The book has just recently been published again. Copies of her book (probably autographed) are floating around our area. Several years ago an autographed copy of her book was found in a box of book sale donations by our member Jan Snider. Also tucked inside the book was a clipping from the newspaper telling about the autograph party. We are thrilled to have the book in the AAUW historical archives. Fran Giffey remembered going to one of her first AAUW meetings at Kate Gregg’s house. She remembered Kate with great fondness and admiration. She said that she was most impressed with her intelligence, wit and kindness.

During the summer of 1954 she died of a heart attack at her home on

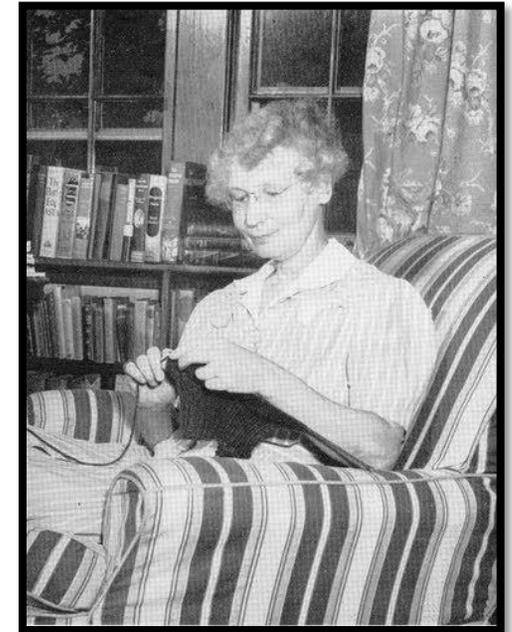
Washington Avenue. She was 71 years old. Kate was a vital and progressive member of the community in the short time she lived here as an adult.

In 1954 the Lewis County Branch AAUW began the Kate Gregg Scholarship to Centralia College for a sophomore woman student. That scholarship has been awarded continuously by our branch since that time.

Kate Gregg 1908



Dr. Kate Gregg circa 1945



## Dr. Kate Gregg Scholarship Recipients

1955-56 Sharon Poage	1989-90 Kathy Graham	1956-57
Lynn Shore	1990-91 Bonnie Belford	
1957-58 Ann Fenn	1991-92 Wendy Corey	
1958-59 Pat Rosenngren	1992-93 Melissa Allen	
1959-60 Karen Wolfe	1993-94 Belinda Jones	
1960-61 Marilyn Duckett	1994-95 Kim Peterson	
1961-62 Kathleen Baginski	1995-96 Melissa Jones	
1962-63 Pat Kalich	1996-97 Melinda Belmont	
1963-64 Alicia Wicks	1997-98 Lori Chapman	
1964-65 Claire Wilcox	1998-99 Lindsey Daniels	
1965-66 Diane Lord	1999-00 Rebekah Witt	
1966-67 Judith Kellogg	2000-01 Elaine Niemi	
1967-68 Claudia Anderson	2001-02 Brenda Jussila	
1968-69 Beth Morris	2002-03 Allison Paquette	
1969-70 Jackie Kure	2003-04 Stephanie J. Tso	
1970-71 Karen Bryant	2004-05 Emily Baird	
1971-72 n/a	2005-06 Candace Robinson	
1972-73 Christine Brooks	2006-07 Kimberly Sexsmith	
1973-74 n/a	2007-08 no recipient	
1974-75 n/a	2008-09 Lori Taylor & Mary Capen	
1975-76 Susan Dooly	2009-10 Mary Capen	
1976-77 Ellen DeGrose	2010-11 Sydney Brown	
1978-79 n/a	2011-12 Erica O. Engle	
1979-80 Elaine Tracy	2012-13 Chloe Nelson	
1980-81 Sharon Brower	2013 -14 Amanda Coleman	
1981-82 Colleen Dowell	2014-15 Alizabeth Champ	
1982-83 Stephanie Nally	2015-16 Christie Moore	
1983-84 Marilyn Heitzman	2016-17 Makayla Vanassee	
1984-85 Heidi Robinson	2017-18 Hannah Schneider	
1985-86 Ellen Larson	2018-19 no recipient	
1986-87 Janice Schilt		
1987-88 Virginia Agee		
1988-89 Laurel Coppes		

## Eligibility Requirements

1. She must enroll fall quarter at Centralia College as a second-year student, carrying a course load of at least 12 quarter hours. The scholarship will cover up to 15 credit hours per quarter and no more than 45 credit hours per four-quarter academic year.
2. She must be a graduate of a high school within the Centralia College district or have been a resident for at least the past five years. High schools include Adna, Centralia, Chehalis, Morton, Mossyrock, Napavine, Onalaska, Pe Ell, Rochester, Tenino, Toledo, White Pass, and Winlock.
3. She must be a college student who will have completed at least 45 credit hours by the fall quarter.
4. She must have established a strong record in academic courses that will transfer to four-year colleges and universities.
5. She must have demonstrated service to Centralia College and/or the community.
6. She should exhibit financial need.

## History of the Annual Book Sale

The Lewis County Branch has held a used book sale as a fund raiser since 1979. It has always been held in the Lewis County Mall, which in the 1980s was new and filled with numerous businesses. For many years, the sale was located in the wider hall area at the east end of the Mall. Sixteen tables were put into a rectangle and the books were carried in the afternoon before the sale began. Proceeds were usually about \$1200, which was enough to cover a year's tuition at Centralia College at that time.

As the years passed, vacancies in the stores allowed us to have



additional space a few days before the sale so that books could be moved into the Mall in stages and hauled to the sale tables as space became available. More stores closed, and for several years we were able to use a large vacant store space for the entire sale. Profits increased as we did a better job with book collection, sorting, and publicity. By 2004, profit was over \$4000 and it continued to climb. In 2012 we broke all records and earned over \$12,000. A profit in the \$7000-\$9000 range has become the norm, although the increasing popularity of e-readers may cause a reduction in future profit.



As the Mall became filled with offices rather than stores, we were moved back into the hall, and in 2012 we decided that it was just too much work to haul all the books in on just one day. We have paid to rent a vacant store for a month prior to the sale since 2012, which has enabled us to spread the hauling and sorting work over a longer time span.

We are known throughout the county for our sale, and donations are received year-round. Despite the lack of retail stores at the Lewis County Mall, customers continue to look forward to our sale each March.



## History of EYH Expanding Your Horizons!

**Expanding Your Horizons** was created by the national American Association of University Women in 1974 by a group of women scientists and educators in the San Francisco Bay Area who were concerned about low female participation in math courses.

Early in EYH's national history, its AAUW leaders developed conferences in which 12 – 14 year-old girls participate in hands-on activities in **Science, Technology, Engineering and Math**. The primary activities at these conferences are workshops led by adult women in STEM careers. The girls have fun in the workshops while they also learn about STEM careers and interact with positive adult role models.

Flash ahead to 1993, when Lewis County AAUW President Claudia Johnson explored the idea of Lewis County AAUW sponsoring EYH in Lewis County. Claudia began a partnership with the then Centralia College TRIO Program Director Lucretia Folks to launch our first Expanding Your Horizons. The college provided the location and we provided the girls' snacks, the Presenters' Luncheon, and a general assembly science presentation in Corbet Hall.

The half-day program consisted of a general science presentation followed by two hands-on workshops, which each girl chose in advance. In the career exploration workshops participants heard from successful women the reason they chose their field, what they do, and what education is required to enter the profession. Then, the girls participated in fun, hands-on activities which helped them get a sense of what the careers involved. The basic conference format remains to this day. Later, Claudia was joined by AAUW member Doris Lodwig, and together they successfully launched the beginning years of EYH in Lewis County.

As much of Lewis County is rural, problems like busing and communication had to be solved. Each year since its inception attendance and interest in EYH has grown to almost 300 attendees in 2017. Girls come from the rural areas of Lewis and surrounding

counties to learn about STEM careers and have fun. For many of the young women, it is the first time they have been on a college campus. The TRIO Program offers a tandem component of parent workshops during the conference.

2018 marks the twenty-fifth year (Silver) anniversary of our EYH conference in collaboration with TRIO at Centralia College. Over those years, we have had women presenters who represent a wide variety of professions in the STEM-related areas. Locally, Brandy Mael Fay, who is a successful veterinarian, returns every year because she attended Lewis County EYH as a young woman and discovered her future profession.

For a quarter of a century, our members have stepped up to fill the volunteer roles that are necessary for presenting EYH. Months ahead of the date in October, committees plan all the details and execute annually a superb event that is now a hallmark of AAUW representation in our community. We have touched thousands of young girls' lives and, perhaps, have given them the tools to create their futures and change our world. This is our mission.



## History of LUNAFEST

LUNAFEST, the first national traveling film festival for, by and about women, was born in 2000 in Emeryville, California. Established by Kit Crawford, the female CLIF and Co Chief Visionary Officer and LUNA founder, the festival was created to give a voice to women film makers who insist on “telling stories that have to be told.”

Lewis County AAUW climbed aboard in 2017 by holding the first local LUNAFEST. Presented at the Historic Fox Theater, the festival included appetizers donated from local restaurants, a fabulous basket raffle and 90 minutes of short non-fiction films. The films, all made for women, about women and by women, were poignant, humorous and thought-provoking. It was a unique event, unlike anything previously offered to the women of Lewis County.

For an already busy group, this was a big undertaking. But the motives for sponsorship were obvious and important. This was a way of showcasing AAUW to the community, a chance to increase membership and, most important for many, a perfect opportunity to support a local charity. LUNAFEST required 15% of the net proceeds be given to Breast Cancer Research, but distribution of the other 85% was at the discretion of AAUW. The members chose to donate it to the Human Response Network, a Lewis County organization that assists abused women and their children.

The venue changed in 2018. LUNAFEST was held at the Historic Chehalis Theater in April. Again, local businesses donated appetizers. Businesses, groups and individuals created spectacular baskets for a raffle, and the nine short films were extremely well received. The event was a hit. For the second year,

new members joined AAUW after attending LUNAFEST. The event helped establish AAUW as a viable, active group. HRN again was the recipient of 85% of the net profits. The other 15% was given

locally to Women Supporting Women Scholarships. The LUNAFEST folks removed the requirement to give 15% to Breast Cancer Research and instead asked for \$350 up front for Chicken and Egg Pictures which supports women film makers.

LUNAFEST’s films showcase the lives of women from all over the world. They offer a window to experiences and life most local women find unfamiliar. Diversity, tolerance and inclusion are a major part of the film experience and offer an awareness of the world rarely available in this rural area. In many ways, this may be the best and main reason AAUW has chosen to continue sponsorship of this event for 2019.



# BYLAWS OF THE AMERICAN ASSOCIATION OF UNIVERSITY WOMEN OF LEWIS COUNTY, WASHINGTON

## ARTICLE I. NAME AND GOVERNANCE

**Section 1.** Name. The name of the organization shall be the American Association of University Women (AAUW) Lewis County, Washington hereinafter known as the “Affiliate.”

**Section 2.** Affiliate. AAUW [Lewis County, Washington is an Affiliate of AAUW as defined in Article V.

**Section 3.** Legal Compliance. The Affiliate shall comply with the requirements of AAUW and federal, state, and local law. The bylaws of the Affiliate shall in no way conflict with the AAUW Bylaws and/or policies.

## ARTICLE II. PURPOSE

**Section 1.** Purpose. The purpose of AAUW is to advance equity for women and girls through advocacy, education, philanthropy, and research. The purpose of the Affiliate is to further AAUW purposes and policies.

**Section 2.** Policies and Programs. In keeping with this purpose, the Affiliate shall promote equity, education, and development of opportunities for women and girls that enable them to realize their full potential.

## ARTICLE III. USE OF NAME

**Section 1.** Policies and Programs. The policies and programs of AAUW shall be binding on all members engaged in AAUW activities, and no member shall use the name of AAUW to oppose such policies or programs.

**Section 2.** Proper Use of Name and Logo. The name and logo of AAUW may be used only by members (as defined below at Article IV, Section 2) and Affiliates (as defined below at Article V, Section 1) only according to policies and procedures established by the AAUW Board of Directors; others may do so only according to written licenses.

**Section 3.** Individual Freedom of Speech. These bylaws shall not abridge the freedom of speech of any AAUW member to speak an opinion in the member’s own name.

## ARTICLE IV. MEMBERSHIP AND DUES

**Section 1.** Composition. The members of AAUW at present consist of members (“Individual Members”) and college/university members (“College/University Members”).

**Section 2.** Basis of Membership.

a. Individual Members.

(1) Eligibility. An individual holding an associate’s (or equivalent, e.g., RN), bachelor’s, or higher degree from a higher education institution accredited by a regional accrediting agency recognized by the U.S Department of Education (an “Accredited Higher Education Institution”) or other qualified educational institution located outside of the United States, as determined by the AAUW Board of Directors, shall be eligible to receive admission to AAUW membership; such membership shall be granted upon payment of AAUW dues. The provisions set forth in this section are the sole requirement for eligibility and admissibility to AAUW membership except that the AAUW Board of Directors may establish a process to assess credentials that are submitted based on degree equivalence.

(2) Appeals of Refusals of Admission to Membership. Any potential Individual Member or College/University Member who claims qualification for membership in AAUW and who has been refused admission to membership may present credentials to the AAUW Board of Directors for review. The decision of the AAUW Board of Directors shall be final.

(3) Saving Clause. No Individual Member shall lose membership due to any change in the status of the higher education institution upon which original qualification for membership was based.

(4) Life Membership.

(a) Paid. An Individual Member may become a life member (a "Life Member") upon a one-time payment of twenty years' annual AAUW dues, based on the amount of annual AAUW dues the year the Member elects to become a Life Member. Thereafter, the Life Member shall be exempt from the payment of AAUW national dues.

(b) Fifty-Year Honorary. An Individual Member who has paid AAUW dues for fifty years shall become a Life Member and shall thereafter be exempt from the payment of AAUW national dues.

b. College/University Members. Any Accredited Higher Education Institution or other qualified higher education institution located outside the United States, as determined by the AAUW Board of Directors, that pays annual dues to AAUW shall be eligible to be a College/University Member. Each College/University Member shall appoint one or two representatives who are eligible to be Individual Members and who shall each have the membership benefits of an Individual Member and any other benefits that accrue to representatives of College/University Members, as determined by the AAUW Board of Directors.

**Section 3.** Student Associates. The AAUW Board of Directors may permit undergraduate students enrolled in Accredited Higher Education Institutions or in other qualified educational institutions located outside the United States, as determined by the AAUW Board of Directors, to associate with AAUW, with fees (if any) and benefits as determined by the AAUW Board of Directors.

**Section 4.** Dues.

**a. The annual dues and Member benefits for any category of member shall be established by a two-thirds vote of the AAUW Board of Directors. Members shall be notified of the intent to consider a change in the dues, the proposed amount, and the rationale for the change at least 60 days prior to the vote." .**

b. Payment. Member dues shall be payable in accordance with procedures established by the AAUW Board of Directors.

**Section 5.** Severance of Membership. Any Member may be suspended or removed from membership for any conduct that tends to injure AAUW or to adversely affect its reputation or that is contrary to or destructive of its mission according to these bylaws, with action taken following policies and procedures adopted by the AAUW Board of Directors. In addition, a College/University Member that is no longer eligible for membership shall be removed from membership as soon as practicable after it loses its eligibility.

## **Article V. AAUW AFFILIATES**

**Section 1.** AAUW Affiliate Defined. An AAUW Affiliate ("Affiliate") is an organization affiliated with AAUW for the purpose of supporting AAUW's mission through Affiliate programs, fundraising, networking, and/or other activities. Affiliates are typically nonprofit membership organizations under state law and may also have been recognized as tax-exempt 501(c)(3) or 501(c)(4) organizations under the Internal Revenue Code. An Affiliate may use AAUW's name and/or logo only if approved by the AAUW Board of Directors.

**Section 2.** Organization.

a. Purpose. Affiliates shall promote the purposes, programs, and policies of AAUW.

b. Bylaws. Affiliates shall develop bylaws as meet their needs. However, any such bylaws shall not conflict with AAUW Bylaws or with applicable law.

c. Structure. Affiliates may create such leadership structures as meet their needs. Each Affiliate shall provide AAUW with designated contacts for administration and finance.

**Section 3.** Loss of Recognition of an Affiliate.

a. The AAUW affiliation status of an Affiliate may be revoked for cause through affiliation review procedures specified by the AAUW Board of Directors.

b. The Affiliate shall have the right to appeal to the AAUW Board of Directors within a designated period.

**Section 4. Property and Assets.** The title to all property, funds, and assets of an Affiliate is vested in the Affiliate. An Affiliate shall have complete control of its property and assets, except that such property and assets shall not be used for any purpose contrary to AAUW's purposes. In the event of the dissolution of an Affiliate or the termination of an Affiliate's affiliation with AAUW, all assets of the Affiliate shall be transferred and delivered to AAUW or to another Affiliate designated by AAUW. AAUW may solicit and consider recommendations from local leaders before making a designation.

#### **ARTICLE VI. PARLIAMENTARY AUTHORITY**

The rules contained in the most current edition of *Robert's Rules of Order Newly Revised* shall govern the Affiliate in all instances in which they are applicable and in which they are not inconsistent with the AAUW Bylaws or with the requirements of AAUW or applicable laws.

#### **ARTICLE VII. AAUW-MANDATED AMENDMENTS TO THE BYLAWS**

AAUW-mandated amendments shall be implemented by the Affiliate's board of directors without a vote of the Affiliate's membership and as prescribed by the AAUW Board of Directors.

#### **ARTICLE VIII. FINANCIAL ADMINISTRATION**

**Section 1. Fiscal Year.** The fiscal year shall correspond with that of AAUW and shall begin July 1.

**Section 2. Payment of Dues.**

a. AAUW Member dues shall be payable in accordance with procedures established by AAUW policy.

b. Each member shall pay branch dues established at the annual meeting by a two-thirds vote of those present and voting, provided written notice has been given to all members thirty days prior to the meeting.

c. Dues are payable on or before July 1. After notification of nonpayment, a member still in arrears after July 31 shall be removed from membership.

d. Reciprocity. A current paid member of a branch or comparable AAUW-affiliated entity may transfer membership to another branch or comparable AAUW-affiliated entity without payment of additional dues.

e. New members may join at any time. Dues are payable upon joining. The AAUW portion of dues paid by new members between January 1 and March 15 shall be **one-half** the annual AAUW dues. The state and branch boards of directors may set a reduction for state and branch dues.

f. Community Member - "Friend" of the Lewis County Branch. Friends of the Lewis County Branch are considered non-members with no educational requirement. Persons can join this category if they do not qualify for the regular member or student affiliate categories. The number of Friends shall not exceed 20% of the total membership. An annual fee, as determined by the branch board and due on July 1, shall be paid and will be used for operating expenses of the branch. If interest groups limit their participants, branch members take precedence over Friends. The annual fee does not include a subscription to AAUW or state publications. Friends may not hold any office, serve on or chair any branch committee, or become a delegate to AAUW conventions.

**Section 3. Finances**

a. The annual budget shall be adopted by the board of directors for presentation and adoption at a regular branch meeting.

b. The branch shall set and maintain policies and procedures to control financial records consistent with generally accepted accounting principles and federal, state, and local laws.

**Section 4. Banking**

a. The branch's checking and savings accounts shall be maintained at such banks, credit unions, or savings and loans as determined by the branch

treasurer and approved by the branch board, considering efficiency, safety and rate of return, unless otherwise expressly directed by the branch board. At all times branch savings accounts shall be maintained in a fashion to be eligible for FDIC insurance.

b. Two signatures shall be required at all times for withdrawals over \$500.00.

#### **ARTICLE IX. OFFICERS**

Section 1. Officers. There shall be officers or co-officers to fulfill the functions of administration, program, membership, public policy, finance, AAUW Funds, and communications.

a. Elected Officers. There shall be a president, or official representative, vice presidents of membership and program, secretary and treasurer, or secretary/treasurer.

b. Appointed Officers. The appointed officers shall be chairs for public policy, AAUW Funds, communications, and such other officers as shall be deemed necessary to carry on the work of the branch. These officers shall be appointed by the president with the approval of the executive committee.

Section 2. Tenure.

All officers shall take office on July 1. All officers shall serve for a term of one year or until their successors are elected or appointed and assume office. The incoming or continuing president may call a meeting of the board of directors or the executive committee prior to July 1 for the purpose of approving appointments and making plans for the coming year.

Section 3. Vacancies.

A vacancy in office, except that of the president, shall be filled for the unexpired term by the president with approval of the executive board. A vacancy in the office of president shall be filled by the Program Vice President until the election at the annual meeting.

Section 4. Nominations.

A nominating committee of a chair and 2 members shall be appointed by the board at least two months prior to the annual election. The committee shall prepare a list of nominees to be presented at the branch

meeting one month prior to the election, or in writing to each member at least 10 days before the elections.

Section 5. Elections.

a. The names of the nominees shall be published and sent to every member at least 10 days before the annual meeting.

b. Nominations may be made from the floor with the consent of the nominee.

c. All elections shall be held at the annual meeting.

d. Elections shall be by secret ballot unless there is only one nominee for a given office, when a voice vote may be taken. Election shall be by a majority vote of those present and voting.

Section 6:

Lewis County Branch will provide AAUW with designated contacts for administration and finance, and will designate a member other than the contacts for administration and finance to record the minutes of each branch meeting and branch board meeting.

#### **ARTICLE X. DUTIES OF OFFICERS**

Officers shall perform the duties prescribed by these bylaws, branch policies, and by the most recent edition of *Robert's Rules of Order, Newly Revised*.

Section 1. President. The president of the branch shall

a. be the official representative of the branch in the activities of the AAUW on all levels;

b. submit a list of the incoming and continuing branch officers and chairs to the appropriate AAUW and state officers;

c. submit reports and forms as required by AAUW and state;

d. be responsible for bringing the branch bylaws into conformity with the AAUW Bylaws after each AAUW Convention and for submitting amended bylaws for review to the chair of the state committee on bylaws by the deadline established following the biennial AAUW convention;

e. perform the following duties:

(1) preside at all meetings of the branch, the board of directors, and the executive committee;

- (2) serve as an ex-officio member of all task forces and committees except the nominating committee;
  - (3) call special meetings of the branch in accordance with the provisions of the branch bylaws;
  - (4) appoint, with the approval of the executive committee, other representatives and chairs as deemed necessary to carry on the work of the branch;
- f. serve as voting member of state board of directors;
- g. approve appointments to the Lewis County AAUW Scholarship Committee which are made by the Chairperson of the Scholarship Committee.

Section 2. Vice Presidents. There shall be at least two vice presidents of the branch. One vice president shall serve as chair of the committee on program development and one shall serve as chair of the committee on membership.

- a. Program Vice President. The program vice president shall serve as chair of the committee on program development and shall also perform the following duties:
- (1) preside at meetings in the absence of the president, or act in the absence or disability of the president.
  - (2) perform such other duties as are requested by the president or by the board of directors.
- b. Membership Vice President. The membership vice president shall serve as chair of the committee on membership and shall also perform other duties as are requested by the president or by the board of directors.

Section 3. Secretary. The secretary shall:

- a. record and keep in custody the minutes of all meetings of the branch, board of directors, and the executive committee;
- b. have available for reference at all meetings a copy of the branch bylaws and a list of its officers, representatives of areas of interest, task force and committee chairs and members;
- c. have charge of such correspondence of the branch as is delegated by the president or by the board of directors;
- d. keep on file all communications received and copies of all letters sent;
- e. perform such other duties as are requested by the president or by the board of directors.

Section 4. Treasurer. The treasurer, with an assistant if necessary, shall:

- a. be responsible for collecting all annual dues, unless otherwise authorized by AAUW Board of Directors;
- b. forward all dues collected for AAUW members and AAUW publication subscriptions for associate members to the AAUW treasurer, and all state dues to the state treasurer.
- c. transmit to the AAUW treasurer all applications, with dues, made to the branch by graduates who qualify for membership in AAUW under the AAUW Bylaws;
- d. perform the following duties:
  - (1) receive all monies due the branch;
  - (2) pay all bills provided for in the budget or verified by the president;
  - (3) keep a proper set of books;
  - (4) render a financial report at the annual meeting of the branch, and at such other times as is requested by the board of directors;
  - (5) serve on the budget committee;
  - (6) present the books for an annual audit.

## **ARTICLE XI. BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE**

Section 1. Board of Directors.

- a. Membership. The board of directors shall be composed of the elected and appointed officers. This branch must have a minimum of two separate officers, one responsible for the management of the branch and one responsible for the financial affairs. In addition, the branch shall designate a member other than the contacts for administration and finance to record and make available upon request the minutes of each noticed branch or affiliated entity meeting and board meeting.
- b. Duties. The board shall have the general power to administer the affairs of the branch, including but not limited to establishing policies and procedures to control financial records, and shall report its actions to the branch. It shall accept responsibility delegated by AAUW and state.
- c. Meetings. Meetings of the board shall be held at least three times a year. Special meetings may be called at any time by the president or upon the written request of 3 members of the board of directors or 5 members of the branch.

d. Quorum. A majority of the members of the board of directors shall constitute a quorum. Co-officers shall be considered as one voting member of the board.

#### Section 2. The Executive Committee.

a. Membership. The executive committee shall be composed of the elected officers of the branch.

b. Duties. The executive committee shall:

- (1) have emergency power to act for the board of directors between meetings of the board, and report its actions;
- (2) provide for such audit and control of funds as are necessary to assure their safekeeping and complete accounting;
- (3) perform such other duties as the board may deem necessary.

c. Meetings. Meetings of the executive committee shall be held on the call of the president or 2 members of the executive committee. The incoming or continuing president may call a meeting of the executive committee prior to July 1 for the purpose of approving appointments and making plans for the coming year.

d. Quorum. A majority of the members of the executive committee shall constitute a quorum. Co-officers shall be considered as one voting member of the executive committee.

### ARTICLE XII. COMMITTEES

#### Section 1. Standing Committees.

a. There shall be branch standing committees on, or persons concerned with, the work of the following AAUW standing committees: AAUW fundraising, public policy, membership, and program. . The chairs of all committees, except the nominating committee and those provided for by election, shall be appointed by the president with the approval of the executive committee.

b. Composition and Function.

- (1) Chairs shall select the members of their committees in consultation with the president. Chairs shall serve as channels of communication in their respective fields with the division, and AAUW chairs, and shall make such reports as their counterparts request.

(2) The committee on fundraising shall be responsible for implementing the AAUW programs on fellowships, research and projects, and such others as may be established by AAUW

(3) The committee on public policy shall be responsible for the public policy program in the branch.

(4) The committee on membership, chaired by the membership vice president, shall be responsible for the branch membership recruitment and orientation to the purpose and program of AAUW.

(5) The committee on program, chaired by the program vice president, shall provide policy guidance for the continuing program concerns of the branch and shall also consider future AAUW program issues.

c. There shall be such additional standing committees as deemed necessary by the board of directors.

Section 2. Special Committees. There shall be such special committees as deemed necessary by the board of directors.

### ARTICLE XIII. BRANCH MEETINGS

#### Section 1. Meetings.

a. General Membership Meetings. The branch shall hold at least seven general membership meetings a year.

b. Annual Meeting. The annual meeting of the branch shall be held during the month of April and shall be for the purpose of electing officers, receiving reports of officers, committees, and task forces, and for such other business as may properly arise.

c. Special Meetings. Special meetings may be called by the president, 3 members of the board of directors, or by the written request of 10% of the members of the branch. Notice of the date, time, place and the business to be brought before the meeting shall be sent to the members in writing at least 10 days in advance. Only business for which notice has been given shall be transacted.

Section 2. Quorum. 30% of the members of the branch shall constitute a quorum.

### ARTICLE XIV. INDEMNIFICATION

Every member of the board may be indemnified by the branch against all expenses and liabilities, including counsel fees, reasonably incurred or

imposed upon such members of the board in connection with any threatened, pending, or completed action, suit or proceeding to which the board member may become involved by reason of being or having been a member of the branch board, or any settlement thereof, unless adjudged therein to be liable for negligence or misconduct in the performance of duties. In the event of a settlement the indemnification herein shall apply only when the branch board approves such settlement and reimbursement as being in the best interest of the branch. The foregoing right of indemnification shall be in addition to and not exclusive of all other rights to which the member of the board is entitled.

#### **ARTICLE XVII. NON-MANDATED AMENDMENTS TO THE BYLAWS**

Provisions of the branch's bylaws not mandated by AAUW may be amended by a two-thirds vote of members voting after a quorum is attained. Proposed bylaws amendments shall be sent to the entire membership at least 30 days prior to the applicable meeting.

Amended with Mandated Changes: January 2017

By Donna Loucks

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